



## Centre of Research Excellence in Pulmonary Fibrosis

### **CRE-PF CREATE Fellow Travel Grant Applications**

The Centre of Research Excellence in Pulmonary Fibrosis (CRE-PF) is dedicated to building capacity in the area of Pulmonary Fibrosis research, and CREATE (**CRE-Advanced Training Environment**) represents a unique opportunity for students and clinicians interested in pursuing research in this field. In particular, our focus is on providing high quality researcher development support to postgraduate research students and early-mid career post-doctoral researchers.

The CREATE program is proud to support pulmonary fibrosis researcher development through the award of Travel Grants to CREATE Fellows, subject to availability of funding. Travel may include presenting pulmonary fibrosis research at a conference or for pulmonary fibrosis research training / short-term work. Matching funds should be provided where possible.

Preference for Travel Grant funding may be given to Fellows who are higher degree research students or on a part-time salary.

#### **Eligibility:**

Only CREATE Fellows are eligible for CREATE Travel Grants. Applications will only be considered if they are in relation to pulmonary fibrosis research; for example, presenting pulmonary fibrosis research at a conference.

CREATE Fellows are eligible to receive up to \$2,000 in Travel Grant funding during their time as a CREATE Fellow under the current Centre of Research Excellence Grant (March 2023 to end February 2028), subject to availability of funds. In the event of additional funding availability, CREATE Fellows may have the opportunity to apply for Travel Grant funding beyond the \$2,000 limit.

#### **Use:**

Travel Grant funds may be used for transportation, accommodation, and conference registration. Direct research costs such as bench fees and project consumables will not normally be covered.



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### **Value:**

Travel Grants can be up to \$2,000 in value. This funding can be awarded as either:

- One travel scholarship of up to \$2,000 (total amount)
- Two travel scholarships of up to \$1,000 (half amount)
- Other amounts not exceeding \$2,000 in total

### **Application process:**

- Applicants must submit a completed CREATE Travel Grant application form which includes the following:
  - The proposed travel
  - Justification and purpose for the travel
  - Expected benefits of the travel and any previous CREATE Travel Grant received
  - Budget and
  - Supervisor approval/s.
- Supporting documents to accompany applications:
  - Receipts or quotes for requested funding, including transportation, accommodation, and conference registration.
  - Applicants presenting at a conference must attach a copy of the submitted abstract and provide confirmation that the abstract has been accepted for presentation.
  - Applicants traveling for pulmonary fibrosis research training / short-term work must provide evidence (i.e. emails) that the travel has been discussed and approved by the host laboratory/institution.
  - Applicants should submit a copy of their CV with the application.
- Application deadlines are twice per year (Feb/Aug).
- Where possible, applicants should combine activities (conference attendance, centre visits) to maximise their time.
- Applications will be reviewed by the CREATE Program Advisory Committee (PAC) soon after complete applications are received.



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- Award funds will be dispersed either through reimbursement to the applicant's nominated bank account or through direct payment of travel costs.
- Applicants will be notified of outcomes within 2 weeks of submission deadlines.

### **Reporting**

It is required that successful applicants provide a brief report of their travel, including any outcomes or benefits for their future research, within a month of return on the Travel Grant Report template.

### **Submission and enquiries:**

Completed applications and supporting documents are to be submitted via email to Kate Christian ([katherine.christian@sydney.edu.au](mailto:katherine.christian@sydney.edu.au)).

If applications are incomplete, they will be returned to applicants to be amended and re-submitted.

Contact Kate Christian ([katherine.christian@sydney.edu.au](mailto:katherine.christian@sydney.edu.au)) with any enquiries.



**CREATE Travel Grant Application Form**

**Applicant name:**

**Current degree/research role and supervisor:**

**Institution:**

**Travel details**

**Name of conference / Institution for the proposed visit:**

**Dates:**

**Justification and purpose of proposed travel:**

**Expected outcomes and benefits of proposed travel:**



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### Details of your travel budget:

(Receipts and/or quotations should be attached. If an item such as airfare exceeds \$2000 in itself, disregard remainder of table)

<b>Item</b>	<b>Airfares</b>	\$
	<b>Ground transport</b>	\$
	<b>Accommodation (no. of nights)</b>	\$
	<b>Other costs (specify, if relevant)</b>	\$
		\$
		\$
	<b>Total</b>	<b>\$</b>
	<b>Requested from CREATE</b>	<b>\$</b>

### Details of other funding you have obtained or are seeking for your travel.

### List any CREATE Travel Grant supported travel you've undertaken since 1 March 2023.



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**Pulmonary Fibrosis**

**Approvals:**

**Current supervisor**

**Name:** \_\_\_\_\_

**Signature:**

**Supervisor at proposed host Institution (if applicable)**

**Name:** \_\_\_\_\_

**Signature:**